

RUA & CLARRIE STEVENS CHARITABLE TRUST
[EST 1970]

'The greater part in us will never die'
NGA MAHI RANGATIRA O TE TANGATA, KAHORE I PAHEMO



GRANT APPLICATION FORM

(Applications close 31st August)

WITH REFERENCE TO THE TRUST GUIDELINES:

FUNDS WILL BE ALLOCATED FOR THE FOLLOWING PURPOSES:

- Ongoing funding to multi-year funding partnerships;
- Minor operating costs/on-going programmes up to a maximum cap of \$3,000;
- On an annual case by case basis, some additional funding for projects/programmes;
- Over-riding preference for high risk innovation, providing other funding has been confirmed.

GENERALLY, FUNDS ARE NOT AVAILABLE FOR: (EXCEPTIONS BY AGREEMENT)

- Travel overseas;
- Seminars, conferences; or
- Internal travel.

TRUST'S PARTNERSHIP EXPECTATIONS: ON-GOING GRANTEES

Whilst our grant making model is one of on-going funding this is not a guarantee of future support and is subject to both funding being available and an evaluation of your organisation. As such, it is incumbent on our "family of beneficiaries" to maintain on-going communication with this Trust.

In general, the Trust will consider funding small to medium sized organisations.

To be eligible, an applicant must be an Organisation that fits the aims of the Trust and the project/organisation must have charitable status. The Funding criteria may change at any time to ensure that funds are spent in the most effective way. Also required is the organisations Charities Commission registration number to be included together with other information as highlighted below.

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(1) Applicants Name: _____

(2) Organisation: _____

(3) Charities Commission Registration Number: _____

(4) Postal address: _____

(5) Description of your Organisation: _____

Who are you? _____

(6) A Description of the project or initiative for which you are applying for funds:

What do you want to do? _____

(7) A copy of your latest audited accounts (your application will not be considered unless these are enclosed).

Please also include your organisations bank details to enable direct crediting of your grant, if your application is successful.

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(8) A budget including details of funds already raised. _____

(9) How the Balance will be found. _____

(10) State where else you have applied for funding. _____

(11) Why do it? _____

(12) What has worked well for your organisation since this Trust has funded you?

(13) What can you improve on?

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(14) What are your plans for the next three years? _____

(15) During the period of funding by this Trust what do you feel you have learnt from this project/initiative? _____

(16) How will you know when you get there? _____

(17) On-going Funding: This Trust has now supported your organisation for some years. Over this period what has been done to build sustainability into your funding of this project/initiative. _____

(18) Management: Please provide details of how the project will be managed, including names of personnel. _____

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(19) Referees: Please supply the names and phone numbers of at least two people (not members of your Organisation or family) who will independently support your request.

(20) Please detail 2-3 beneficial outcomes (different from the previous year) that will benefit from your organisation, as a result of this grant.

(21) How will these outcomes be measured & reported for this Trust's evaluation purposes?

Please note that the Trustees require a follow-up report, confirming funds have been disbursed as per this funding application.

Note: Applications close, 31st August

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PRIVACY ACT 1993

I/We acknowledge that the information supplied in this application may be made available to other parties in the course of enquiries regarding applications or in publishing information on grants approved.

Information collected will be held by the Rua and Clarrie Stevens Charitable Trust for the purposes of assessing applications and may be used to further the objectives of the Trust.

I/we accept that reasons may not be given for declining an application.

Grant distributions are subject to availability of funds.

Signature of Applicant

Date

Please post your completed application to:

The Rua & Clarrie Stevens Charitable Trust
16 Fern Glen Road North
St. Heliers
AUCKLAND 1071

Ph: 09-575.7856.